

**STATE OF MAINE JUDICIAL BRANCH  
PANDEMIC MANAGEMENT ORDER**

**Order Issued March 30, 2020**

(revised May 5, 2020)

(replaced September 3, 2020)

(revised September 23, 2020)

(revised September 28, 2020)

(revised December 14, 2020)

(revised May 27, 2021)

**Order Regarding Submission of Documents by Email**

This order replaces and supersedes the prior revised Pandemic Management Order PMO-SJC-3.

This order governs the filing of documents by email in all matters except protection from abuse and protection from harassment cases. **The filing of documents by email in protection from abuse and protection from harassment cases shall be governed by PMO-SJC-3A.**

Effective June 7, 2021, Maine courts will no longer accept the filing by email of any documents except as permitted by PMO-SJC-3A. Email filing was permitted by the Supreme Judicial Court as a special accommodation at a time when the COVID-19 pandemic was surging, vaccinations were not yet available, and the courts were holding proceedings in a very limited number of cases. With the availability of COVID-19 vaccines, courts are now able to begin to address their backlog of cases. That effort, however, continues to be hampered by shortages of clerks and marshals and the on-going need for court closures. The clerks' offices are simply not able to handle the regular business of the courts while also handling the additional tasks caused by email filing.

**Therefore, email filing will not be permitted in Maine's courts after June 7, 2021, except for:**

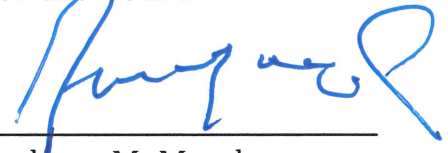
1. Protection from harassment and protection from abuse cases, which are governed by PMO-SJC-3A; and

2. Proposed orders, which must be sent to proposedorders@courts.maine.gov; the proposed order must be in Word format; the docket number of the case must be in the subject line of the email; and any attachments (such as child support orders) must be in an editable format; and
3. Guardian ad litem reports, which may be sent to the court in which the matter is pending.

This Order does not affect the electronic filing of documents in the Bangor District Court, Penobscot Superior Court, or the Business and Consumer Docket.

Dated: May 27, 2021

For the Court:



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Andrew M. Mead  
Acting Chief Justice